

**Tender Heart School, Sector - 33B, Chd.**  
**Commercial Studies Project**  
**Class- IX (2021-2022)**

**Choose any three from the following topics in about 1500-2000 words :-**

1. Evaluate the following tools of business communication in a commercial organization :-  
(i) Letters (ii) Memo (iii) E mail (iv) Video conference (v) Phone (vi) Fax
  2. Define basic terminology from Standard Balance sheet of a listed company such as capital, Liabilities, Assets, revenue and expenditure etc.
  3. You wish to enter into Restaurant business or Electronic business in partnership with two of your friends. Discuss various points with your team and then prepare a partnership deed.
  4. Visit a commercial bank in your area and prepare a report on various types of bank account, how they are opened  
(i) Various types of accounts and interest rates on these accounts.  
(ii) What are facilities provided in these accounts.
  5. What is E-Waste management. Prepare a report on the working of various agencies engaged in managing E-Waste.
  6. What is E-Trade? Name various companies dealing in E-Trade. How E-Trade is different from Traditional Business?
-